

**Renkens Auto Parts B.V. attaches great importance to the protection of your personal data. In this Privacy Policy we want to provide clear and transparent information about how we handle personal data. We do everything we can to guarantee your privacy and therefore handle personal data with care.**

Renkens Auto Parts B.V. complies in all cases with applicable laws and regulations, including the General Data Protection Regulation. This means that we in any case:

- Process your personal data in accordance with the purpose for which it was provided, these goals and type of personal data are described in this Privacy Policy
- Processing of your personal data is limited to only those data that are minimally necessary for the purposes for which they are processed
- Ask for your explicit permission if we need it for the processing of your personal data
- Have taken appropriate technical and organizational measures to ensure the security of your personal data
- Do not pass on personal data to other parties, unless this is necessary for the implementation of the purposes for which they were provided
- Being aware of your rights regarding your personal data, wanting to point this out to you and respecting them

If Renkens Auto Parts B.V. we are responsible for the processing of your personal data. If, after reading our Privacy Policy, or in a more general sense, you have questions about this or wish to contact us, you can do so via the contact details at the bottom of this document.

### **Processing of personal data of Customers or suppliers**

Personal data of customers or suppliers is collected by Renkens Auto Parts B.V. processed for the following purpose(s):

- Administrative purpose
- Communication about the assignment and/or invitations
- Executing or issuing an order

The basis for this personal data is:

- The agreed assignment

For the above objective(s), Renkens Auto Parts B.V. request the following personal data from you:

- First name
- Insertion
- Last name
- (Business) Phone Number
- (Business) Email Address
- Sex

Your personal data will be processed by Renkens Auto Parts B.V. stored for the purpose of the above processing(s) for the period:

- During the term of the agreement and thereafter only in the financial administration for a maximum of 7 years.

## Processing of personal data of employees

Personal data of employees is collected by Renkens Auto Parts B.V. processed for the following purpose(s):

Implementing the employment contract

The basis for this personal data is:

- The employment contract

For the above objective(s), {Organization} may request the following personal data from you:

- First name
- Insertion
- Last name
- Telephone number
- E-mail address
- Date of birth
- Salary Details
- Copy ID
- Social Security Number
- Bank details

Your personal data will be stored by {Organization} for the above processing(s) for the period:

- During the period that one has a contract and after that only in the financial administration for a maximum of 7 years.

## Provision to third parties

We may provide the data you provide to us to third parties if this is necessary for the implementation of the purposes described above. For example, we use a third party for:

- Taking care of the internet environment of the AVG program
- Taking care of the (financial) administration

We never pass on personal data to other parties with whom we have not concluded a processing agreement. We naturally make the necessary agreements with these parties (processors) to guarantee the security of your personal data. Furthermore, we will not provide the information you provide to other parties, unless this is legally required and permitted. An example of this is that the police requests (personal) data from us in the context of an investigation. In such a case, we must cooperate and are therefore obliged to provide this information. We may also share personal data with third parties if you give us written permission to do so. Within the EU We do not provide personal data to parties located outside the EU. Minors We only process personal data of minors (persons under the age of 16) if written permission has been given by the parent, guardian or legal representative.

## Retention period

Renkens Auto Parts B.V. does not store personal data longer than necessary for the purpose for which it was provided or required by law.

## Security

We have taken appropriate technical and organizational measures to protect your personal data against unlawful processing, for example we have taken the following measures;

- All persons acting on behalf of Renkens Auto Parts B.V. can take cognizance of your data, are bound by their confidentiality
- We have a username and password policy on all our systems
- We make backups of the personal data in order to be able to restore it in the event of physical or technical incidents
- We regularly test and evaluate our measures
- Our employees have been informed about the importance of the protection of personal data

## Rights regarding your data

You have the right to inspect, rectify or delete the personal data we have received from you. You can also object to the processing of your personal data (or part thereof) by us or by one of our processors. You also have the right to have the data provided by you transferred by us to yourself or directly to another party on your instructions. We may ask you to identify yourself before we can comply with the aforementioned requests. If we may process your personal data on the basis of permission you have given, you always have the right to withdraw this permission.

## Complaints

If you have a complaint about the processing of your personal data, we ask you to contact us immediately. If we cannot find a solution together with you, we will of course find this very annoying. You always have the right to submit a complaint to the Dutch Data Protection Authority, which is the supervisory authority in the field of privacy protection. Questions If you have any questions or comments regarding our Privacy Statement, please contact us!

## Contact details

Renkens Auto Parts B.V.  
Spurkterweg 85  
5804 AP Venray  
[chris@renkensmaterialen.nl](mailto:chris@renkensmaterialen.nl)